

# IFHRMS- Allocation of Revised Estimate (2020-21)



Prepared By  
Samaya Muthukumaran P,  
Application Support Engineer  
04-Jan-2021

Verified By  
Padmanaban N,  
Consultant  
04-Jan-2021

Approved By  
Narasimha Ragavan R,  
Deputy Secretary (IFHRMS)  
04-Jan-2021

# Revised Estimate Allocation Process

- Revised Estimate Allocation Process can be done by HOD→BCO→DDO.
- It is the same procedure like BE Allocation and the following few points need to be remembered while doing RE Allocation.

## Budget Search Page:

- Budget Search page will be shown like this and HOD may filter based on HOD Code, Budget Year, Account Type and Status.

IFHRMS

Home Star Settings | Logged In As 16010526034

Budget Search Payroll Data Validation-DDO GSTN Report Data Validation-Trea...

Budget Search Budget Reports UO Note

### Budget Search Page

HOD Code

Budget Year 2021-2022 ▼

Account Type ▼

Status ▼

Search Clear

✓ TIP YTD is upto MAY 2020

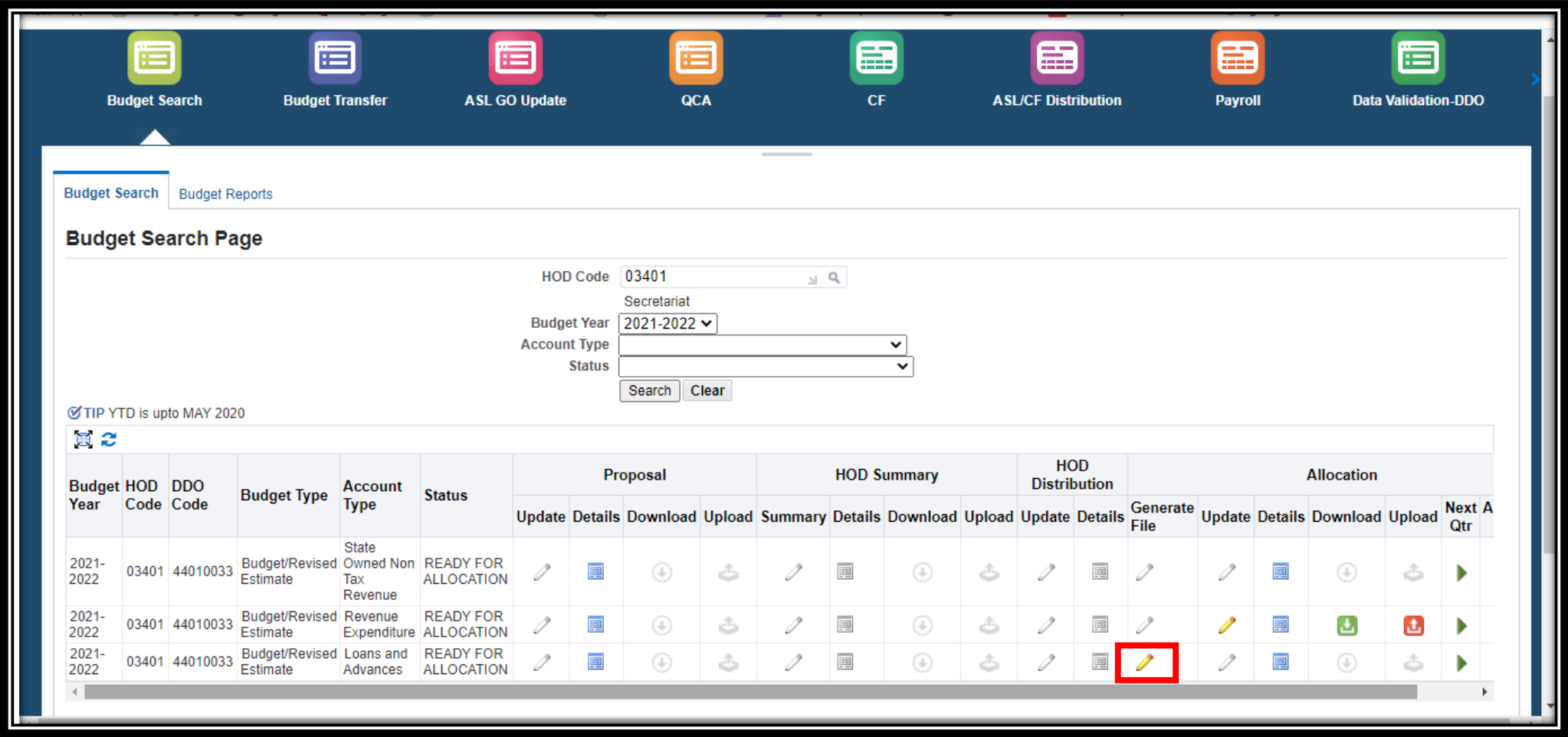
Budget Year	HOD Code	Budget Type	Account Type	Status
Apply filter and click search to get Data				

► Monitor Request Status

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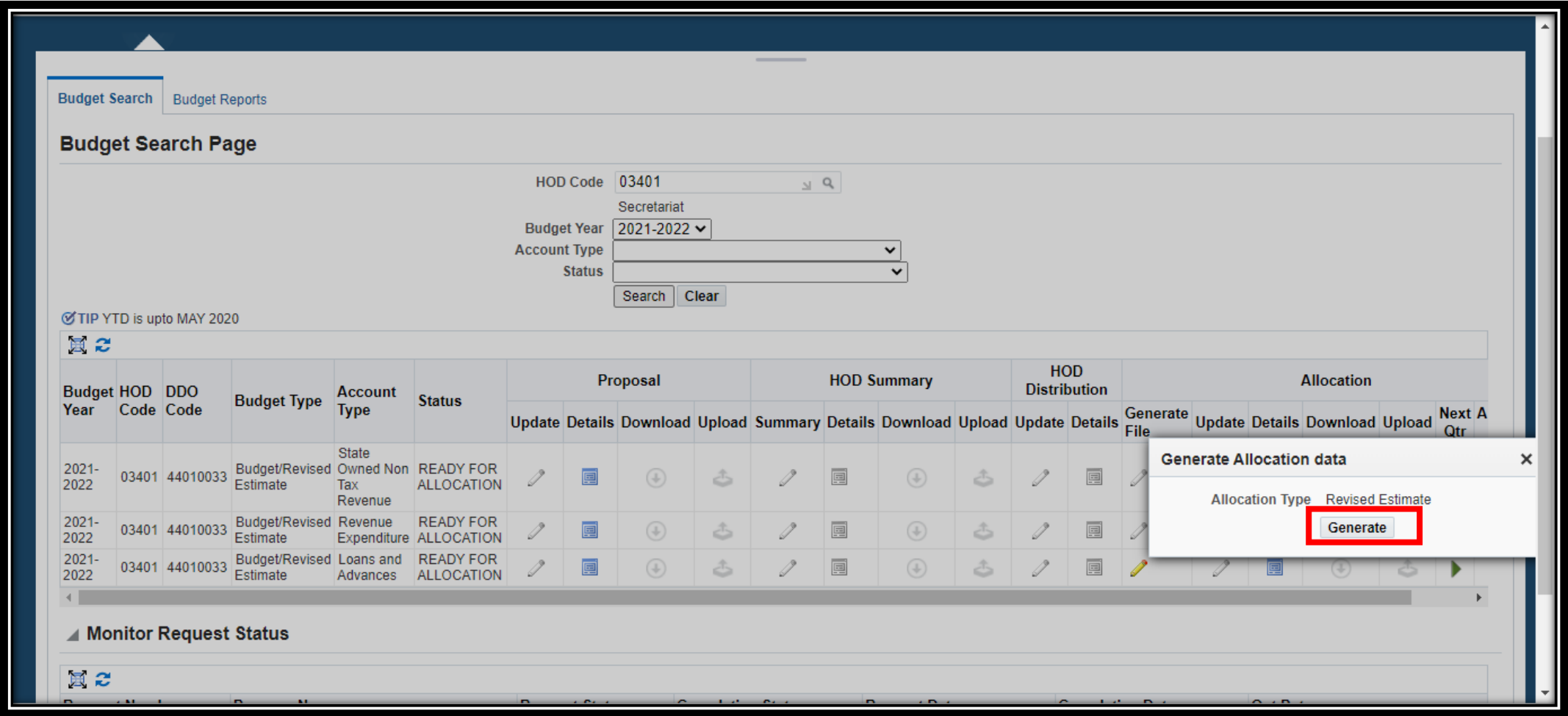
# Generate File:

➤ On Budget Search Page you can Find the Generate File Button Highlighted on Screenshot.



# Generate Allocation Data:

➤ Here you can Find the Allocation Type and Click on **Generate Button** Highlighted on Screenshot.



# File Generation Confirmation Message:

- Here you can see the Confirmation message for file generation as highlighted on Screenshot.

The screenshot displays the IFHRMS interface. At the top, a dark blue header contains the IFHRMS logo, navigation icons, and the user's login status: "Logged In As 34010127608". Below the header is a row of eight colorful icons representing different functions: Budget Search, Budget Transfer, ASL GO Update, QCA, CF, ASL/CF Distribution, Payroll, and Data Validation-DDO. The "Budget Search" icon is highlighted with a dashed white box and a white arrow pointing to it.

Below the icons, the "Budget Search" tab is selected in the left sidebar. The main content area features a yellow confirmation banner with a green checkmark icon and the text "Confirmation" and "Generate process submitted successfully.....". This banner is highlighted with a red rectangular box.

Below the confirmation message is the "Budget Search Page" form. It includes fields for "HOD Code" (03401), "Secretariat" (dropdown), "Budget Year" (2021-2022), "Account Type" (dropdown), and "Status" (dropdown). There are "Search" and "Clear" buttons. A note below the form states "TIP YTD is upto MAY 2020".

At the bottom, there is a table with columns for Budget Year, HOD Code, DDO Code, Budget Type, Account Type, Status, Proposal, HOD Summary, HOD Distribution, and Allocation. The table contains one row of data for the 2021-2022 budget year, showing a "Budget/Revised Estimate" for the "State Owned Non Tax" account, with a status of "READY FOR ALLOCATION".

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Proposal				HOD Summary				HOD Distribution		Allocation					
						Update	Details	Download	Upload	Summary	Details	Download	Upload	Update	Details	Generate File	Update	Details	Download	Upload	Next A Qtr
2021-2022	03401	44010033	Budget/Revised Estimate	State Owned Non Tax	READY FOR ALLOCATION																

# Monitor Request Status:

- Click on Monitor Request Status and there you can find the File Generation Status and wait till the **Completed** status.

Confirmation

Generate process submitted successfully.....

Budget Search Page

HOD Code03401

Secretariat

Budget Year2021-2022

Account Type

Status

Search

Clear

TIP YTD is upto MAY 2020

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Proposal				HOD Summary				HOD Distribution		Allocation						Next A Qtr
						Update	Details	Download	Upload	Summary	Details	Download	Upload	Update	Details	Generate File	Update	Details	Download	Upload		
2021-2022	03401	44010033	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION																	
2021-2022	03401	44010033	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION																	
2021-2022	03401	44010033	Budget/Revised Estimate	Loans and Advances	READY FOR ALLOCATION																	

Monitor Request Status

Request Number	Program Name	Request Status	Completion Status	Request Date	Completion Date	Out Put
79476443	GTN Insert data into staging table	Normal	Running	04-Jan-2021 11:11:18		<a href="#">View Output</a> <a href="#">View Output</a>

## ➤ Check Monitor Request Status and its Completed on the Given Screen

Budget Search

Budget Reports

### Budget Search Page

HOD Code

03401

Secretariat

Budget Year

2021-2022

Account Type

Status

Search

Clear

✓ TIP YTD is upto MAY 2020

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Proposal				HOD Summary				HOD Distribution		Allocation					Next A Qtr
						Update	Details	Download	Upload	Summary	Details	Download	Upload	Update	Details	Generate File	Update	Details	Download	Upload	
2021-2022	03401	44010033	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION																
2021-2022	03401	44010033	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION																
2021-2022	03401	44010033	Budget/Revised Estimate	Loans and Advances	READY FOR ALLOCATION																

#### Monitor Request Status

Request Number	Program Name	Request Status	Completion Status	Request Date	Completion Date	Out Put
79476443	GTN Insert data into staging table	Normal	Completed	04-Jan-2021 11:11:18	04-Jan-2021 11:11:19	View OutputView Output



# Budget Allocation-On Screen Process:

- After the Monitor Request Completion Budget Allocation **Update** option, the Excel File Download and Upload will be Enabled on the Screen.

**Budget Search Page**

HOD Code: 03401  
Secretariat  
Budget Year: 2021-2022  
Account Type  
Status  
Search Clear

✓ TIP YTD is upto MAY 2020

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Proposal				HOD Summary				HOD Distribution		Allocation					
						Update	Details	Download	Upload	Summary	Details	Download	Upload	Update	Details	Generate File	Update	Details	Download	Upload	Next Qtr
2021-2022	03401	44010033	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION																
2021-2022	03401	44010033	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION																
2021-2022	03401	44010033	Budget/Revised Estimate	Loans and Advances	READY FOR ALLOCATION																

Monitor Request Status

# Budget Allocation Page – On Screen Process

- After clicking on the Update Button, Budget Allocation Page will be shown like this.
- Click on the Details Button on the Distribution Column to allocate the RE Budget

Budget Search

Budget Reports

Budget Allocation Page

Back

Select Approver Group

Budget Year

2021-2022

HOD Code

03602

Status

READY FOR ALLOCATION

HOD Name

Commissionerate of Economics and Statistics

Search

HOA Code

DH Code

Go

(Amount in 000's)

RE Proposed: 869682

RE Fixed: 840043







RE Allocated: 858625

Refresh

Previous

1-10 of 349

Next 10

HOA Code	HOA Name	DH Code	DH Name	RE(2020-2021)			Distribution
				RE Proposed	RE Fixed	RE Allocated	
205901053DQ	Buildings - Commissionerate of Economics and Statistics (Administered by Chief Engineer (Buildings))	31801	Periodical Maintenance	2260	1260	1260	
240100110JL	Crop Insurance Division under Pradhan Manthri Fasal Bima Yojana Schemes	30101	Pay	1933	1933	1933	
240100110JL	Crop Insurance Division under Pradhan Manthri Fasal Bima Yojana Schemes	30102	Medical Allowance	8	8	8	
240100110JL	Crop Insurance Division under Pradhan Manthri Fasal Bima Yojana Schemes	30103	Medical Charges	44	44	44	
240100110JL	Crop Insurance Division under Pradhan Manthri Fasal Bima Yojana Schemes	30104	Other Allowances	12	12	12	
240100110JL	Crop Insurance Division under Pradhan Manthri Fasal Bima Yojana Schemes	30106	House Rent Allowance	164	266	266	

Sensitivity: Internal &amp; Restricted

# Budget Allocation Page – On Screen Process- Search Page

➤ You can Use the Search Option to Filter the Data by HOA & DH Wise

Budget Allocation Page

BackSelect Approver Group

Budget Year2021-2022HOD Code03602

StatusREADY FOR ALLOCATIONHOD NameCommissionerate of Economics and Statistics

Search

HOA Code345402110AE

DH Code33302

Go

(Amount in 000's)

RE Proposed: 869682RE Fixed: 840043RE Allocated: 839717

Refresh

HOA Code	HOA Name	DH Code	DH Name	RE(2020-2021)			Distribution
				RE Proposed	RE Fixed	RE Allocated	
345402110AE	Integrated Scheme for Development of Statistics	33302	Remuneration	25425	14023	14023	

# Budget Allocation-Distribution Page:

- After clicking on the Details Button, Distribution Page will be shown like this.

Budget Search

Budget Transfer

ASL GO Update

QCA

CF

ASL/CF Distribution

Payroll

Data Validation-DDO

Budget Search

Budget Reports

Budget Allocation Page

Back

Save

Budget Year2021-2022

HOD Code03401

StatusREADY FOR ALLOCATION

HOD NameSecretariat

(Amount in 000's)

Allocation/DDO Distribution

☐ BT Validation

Validate

Back

↺

DDO Code	DDO Name	HOA Code	DH Code	RE(2020-2021)			Allocated amount	RE Proposed	RE Fixed	YTD(upto OCT-2020)	RE Allocated	Comments	Attachment
				BA	BT	Asl							
44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND WATER SUPPLY DEPARTMENT, SECRETARIAT, CHENNAI.	221705800AB	30101	907	0	0	907	907	907	604	907.00		+
44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	221705800AB	30101	0	0	0	0	0	0	0	0.00		+

RE Fixation Amt: 907

RE Allocated Amt: 907

Add DDO

# Budget Allocation-Distribution Page:

- Here you can find the BCO/DDO wise(Direct Reportees) values on the Screen.
  - ✓ **BA**(Total BE 2020-21 Allocation), **BT**(Budget Transfer), **ASL**, **Allocated Amount** (Sum of BE+BT+ASL), **RE (Proposed)** (RE 2020-2021), **RE (Fixed)** (RE 2020-2021), **YTD**(Upto Oct-2020).
- RE Allocated Amount will be the amount that needs to be Allocated as per Revised Estimation(2020-2021) to the BCO/DDOs(Direct Reportees).

Budget SearchBudget TransferASL GO UpdateQCACFASL/CF DistributionPayrollData Validation-DDO

Budget SearchBudget Reports

Budget Allocation Page

BackSave

Budget Year2021-2022HOD Code03401

StatusREADY FOR ALLOCATIONHOD NameSecretariat

(Amount in 000's)

Allocation/DDO Distribution

☐ BT Validation

Validate

Back↺

DDO Code	DDO Name	HOA Code	DH Code	RE(2020-2021)							YTD(upto OCT-2020)	RE Allocated	Comments	Attachment
				BA	BT	Asl	Allocated amount	Proposed	RE Fixed					
44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND WATER SUPPLY DEPARTMENT, SECRETARIAT, CHENNAI.	221705800AB	30101	907	0	0	907	907	907		604	907.00		+
44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	221705800AB	30101	0	0	0	0	0	0		0	0.00		+

Sensitivity: Internal & Restricted

# Budget Allocation-Distribution Page:

- RE Allocation Amount Should not exceed the RE Fixed Amount for all DDOs. If you enter the RE Amount More than the Fixed Amount “**You will get the Error Message on Screen**”

Budget Search

Budget Reports

Error

Allocated Amount Should be equal to the fixed amount

Budget Allocation Page

Back

Save

Budget Year

2021-2022

HOD Code

03401

Status

READY FOR ALLOCATION

HOD Name

Secretariat

(Amount in 000's)

Allocation/DDO Distribution

☐ BT Validation

Validate

Back

DDO Code	DDO Name	HOA Code	DH Code	RE(2020-2021)					YTD(upto OCT-2020)	RE Allocated	Comments	Attachment
				BA	BT	Asl	Allocated amount	Proposed				
44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND WATER SUPPLY DEPARTMENT, SECRETARIAT, CHENNAI.	221705800AB	30101	907	0	0	907	907	907	604	908.00	+
44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	221705800AB	30101	0	0	0	0	0	0	0	0.00	+

RE Fixation Amt: 907

RE Allocated Amt: 908

# Budget Allocation-Distribution Page:

- RE Allocation Amount Should not be less than the RE Fixed Amount for all DDOs. If you enter the RE Amount Less than the Fixed Amount “You will get the Error Message on Screen”

Budget Search

Budget Reports

Error

Allocated Amount Should be equal to the fixed amount

Budget Allocation Page

Back

Save

Budget Year

2021-2022

HOD Code

03401

Status

READY FOR ALLOCATION

HOD Name

Secretariat

(Amount in 000's)

Allocation/DDO Distribution

☐ BT Validation

Validate

Back

↺

DDO Code	DDO Name	HOA Code	DH Code	RE(2020-2021)			Allocated amount	RE Proposed	RE Fixed	YTD(upto OCT-2020)	RE Allocated	Comments	Attachment
				BA	BT	Asl							
44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND WATER SUPPLY DEPARTMENT, SECRETARIAT, CHENNAI.	221705800AB	30101	907	0	0	907	907	907	604	906.00		+
44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	221705800AB	30101	0	0	0	0	0	0	0	0.00		+

RE Fixation Amt: 907

RE Allocated Amt: 906

▲ Add DDO

DDO Code

Add

# Budget Allocation-Distribution Page:

- If the Entered RE Allocation Amount and the RE Fixed Amount are Same,  
“You can save the data and You will get the Successful Confirmation Message on Screen”

Budget Search

Budget Reports

Information

Data saved successfully

Budget Allocation Page

Back

Save

Budget Year2021-2022

HOD Code03401

StatusREADY FOR ALLOCATION

HOD NameSecretariat

(Amount in 000's)

Allocation/DDO Distribution

BT Validation

Validate

Back

DDO Code	DDO Name	HOA Code	DH Code	RE(2020-2021)							Comments	Attachment
				BA	BT	Asl	Allocated amount	Proposed	RE Fixed	YTD(upto OCT-2020)		
44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND WATER SUPPLY DEPARTMENT, SECRETARIAT, CHENNAI.	221705800AB	30101	907	0	0	907	907	907	604	907.00	+
44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	221705800AB	30101	0	0	0	0	0	0	0	0.00	+

Sensitivity: Internal &amp; Restricted



# Budget Allocation-Distribution Page – BT Validation:

RE Allocation will not Replace the **Budget Transfer** Amount given to DDOs. So, we need to Equalize the Budget Transferred(BE) Amount while doing the RE Allocation. We are showing the Sum total of Negative values against the Parent DDO(HOD/BCO) Code BT Column.

- So, There is a Validation of Budget Transfer Amount and If you Entered any Value Less then the net Budget Transferred Amount (negative value under this column) for the DDO It will be Shown here.
- **This is a Golden rule and must be compulsorily followed.**
  - Still if the total RE Allocation itself is less than the Budget Transfer amount (in the negative), then in order to complete the RE Allocation for the remaining heads under selected “**Account Type**” a “**BT Validation**” Button is Given.
- Tick the **BT Validation** and Click **Validate**.
- After Completion of the RE Allocation process the HOD/BCO shall go to the Budget Transfer Menu and reverse the already budget transferred amount in excess of the RE Allocation.

Allocation/DDO Distribution

☐ BT Validation

Validate

Back | ↺

Previous 1-10 Next 10

DDO Code	DDO Name	HOA Code	DH Code	RE(2020-2021)							RE Allocated	Comments	Attachment
				BA	BT	Asl	Allocated amount	RE Proposed	RE Fixed	YTD(upto OCT-2020)			
41010366	AD STATISTICS HQ CHENNAI	345402110AE	33302	14023	-13908.9	0	114.1	25425	14023	0	114.10		+
01010089	DD STATISTICS COIMBATORE	345402110AE	33302	0	118.5	0	118.5	0	0	0	118.50		+
01010090	RJD STATISTICS COIMBATORE	345402110AE	33302	0	0	0	0	0	0	0	0.00		+

Allocation/DDO Distribution

☒ BT Validation

Validate

Back | ↺

DDO Code	DDO Name	HOA Code	DH Code	RE(2020-2021)							RE Allocated	Comments	Attachment
				BA	BT	Asl	Allocated amount	RE Proposed	RE Fixed	YTD(upto OCT-2020)			
41010366	AD STATISTICS HQ CHENNAI	345402110AE	33302	14023	-13908.9	0	114.1	25425	14023	0	114.10		+

RE Fixation Amt: 14023 RE Allocated Amt: 14023

# Budget Allocation-Excel Page-Download:

➤ Alternatively, Click on the **Download** Button on Budget Search Page.

Budget SearchBudget TransferQCACFASL/CF DistributionPayrollData Validation-DDOGSTN Report

Budget SearchBudget Reports

Budget Search Page

HOD Code

Budget Year2021-2022

Account Type

Status

SearchClear

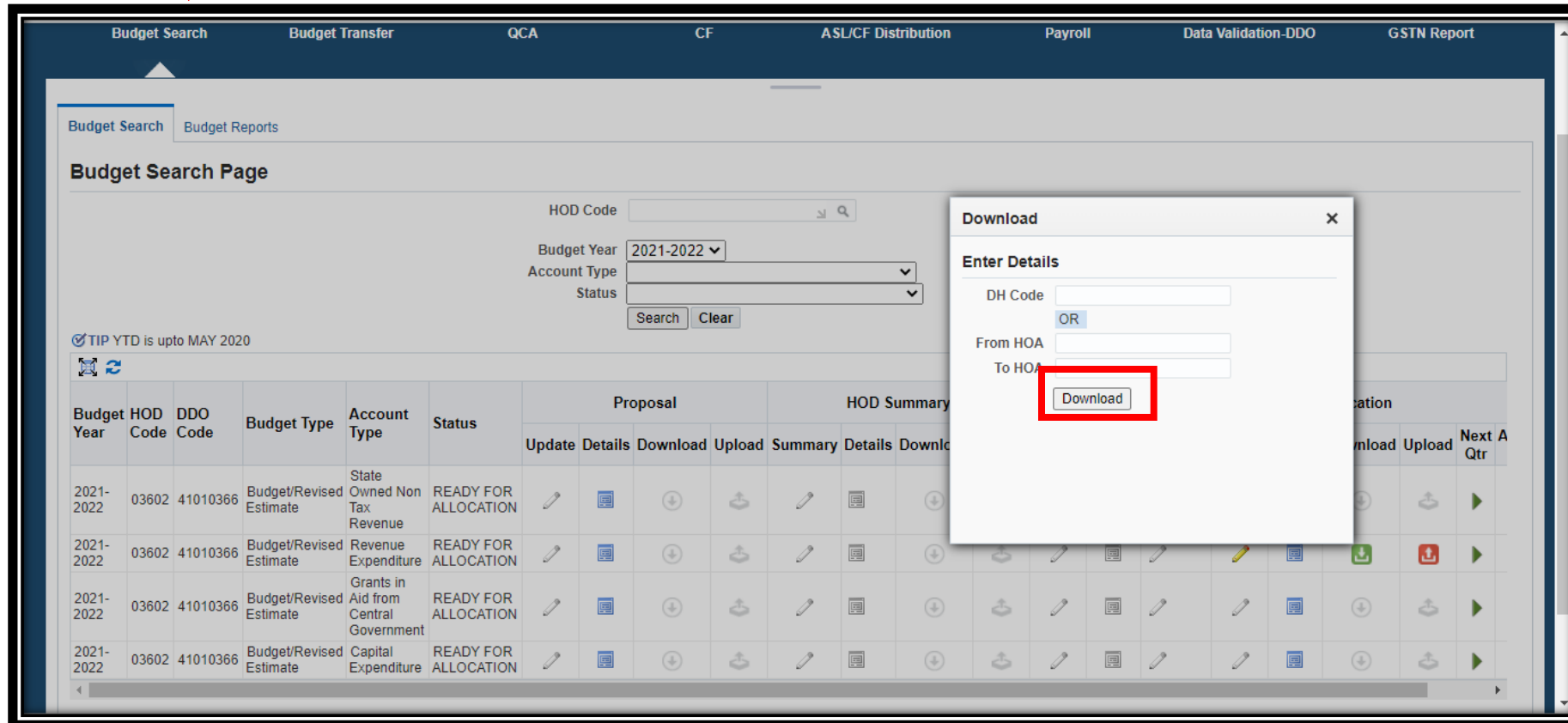
TIP YTD is upto MAY 2020

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Proposal				HOD Summary				HOD Distribution		Allocation						Next A Qtr
						Update	Details	Download	Upload	Summary	Details	Download	Upload	Update	Details	Generate File	Update	Details	Download	Upload		
2021-2022	03602	41010366	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION																	
2021-2022	03602	41010366	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION																	
2021-2022	03602	41010366	Budget/Revised Estimate	Grants in Aid from Central Government	READY FOR ALLOCATION																	
2021-2022	03602	41010366	Budget/Revised Estimate	Capital Expenditure	READY FOR ALLOCATION																	

Sensitivity: Internal & Restricted

# Budget Allocation-Excel Page-Download:

- Click on the **Download** Button on the Download Screen.
- There You can Filter the Excel Based on HOA Code OR DH Code.  
(Big HODs with huge HOAs/ Large DDOs shall opt for this filter for ease of Quick download)



# Budget Allocation-Excel Page-Download:

➤ Excel File will be Downloaded Like the Below Screen.

Budget SearchBudget TransferQCACFASL/CF DistributionPayrollData Validation-DDOGSTN Report

Budget SearchBudget Reports

Budget Search Page

HOD Code

Budget Year2021-2022

Account Type

Status

SearchClear

TIP YTD is upto MAY 2020

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Proposal				HOD Summary							
						Update	Details	Download	Upload	Summary	Details	Download	Upload				
2021-2022	03602	41010366	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION												
2021-2022	03602	41010366	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION												
2021-2022	03602	41010366	Budget/Revised Estimate	Grants in Aid from Central Government	READY FOR ALLOCATION												

Download

Enter Details

DH Code

OR

From HOA

To HOA

Downloading...

03602\_41010366\_....xlsx

Show all

## Budget Allocation-Excel Screen:

- Here you can find the BCO/DDO wise(Direct Reportees) values on the Screen.
  - ✓ **BA**(Total BE 2020-21 Allocation), **BT**(Budget Transfer), **ASL**, **Allocated Amount** (Sum of BE+BT+ASL), **RE (Proposed)** (RE 2020-2021), **RE (Fixed)** (RE 2020-2021), **YTD**(Upto Oct-2020).
- RE Allocated Amount will be the amount that needs to be Allocated as per Revised Estimation(2020-2021) to the BCO/DDOs(Direct Reportees).

3	Financial Year (2021-2022)												
4	HOD Code (03401-Secretariat)												
5	Account Type (RE)												
6	DH Cd	DH Name	RE Proposed	RE Fixed	DDO Code	DDO Name	BA	BT	ASL	Allocated amou	YTD(upto OCT-2020)	RE Allocated	Comments
7	30101	Pay	907	907	44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND W.	907	0	0	907	604	907.00	
8	30101	Pay			44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	0	0	0	0	0	0.00	
9	30102	Medical Allowance	6	6	44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND W.	6	0	0	6	0	6.00	
10	30102	Medical Allowance			44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	0	0	0	0	0	0.00	
11	30103	Medical Charges	24	24	44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND W.	24	0	0	24	0	24.00	
12	30103	Medical Charges			44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	0	0	0	0	0	0.00	
13	30104	Other Allowances	3	3	44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND W.	3	0	0	3	1	3.00	
14	30104	Other Allowances			44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	0	0	0	0	0	0.00	
15	30106	House Rent Allowance	111	111	44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND W.	111	0	0	111	66	111.00	
16	30106	House Rent Allowance			44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	0	0	0	0	0	0.00	
17	30108	City Compensatory Allowance	15	15	44010033	SECTION OFFICER BILLS, MUNICIPAL ADMIN ISTRATION AND W.	15	0	0	15	9	15.00	
18	30108	City Compensatory Allowance			44010061	SECRETARY TAMILNADU LOCAL BODIES OMBUDSMAN CHENNAI	0	0	0	0	0	0.00	

# Budget Allocation-Excel Screen – Filter HOA&DH:

➤ You can Filter the HOA & DH in Excel Sheet

The image displays two screenshots of an Excel budget allocation sheet, illustrating the process of filtering HOA and DH codes.

**Top Screenshot:** The sheet shows the initial state with a filter dropdown for 'HOA Code' open. The dropdown menu lists the following options:

- (Select All)
- 221705800AB
- 221780001AO
- 225100090AM
- (Blanks)

The table data includes columns: HOA Code, HOA Name, DH Co, DH Name, RE Proposed, RE Fixed, DDO Code, and DDO Name. The visible data rows are:

HOA Code	HOA Name	DH Co	DH Name	RE Proposed	RE Fixed	DDO Code	DDO Name
221705800AB	for National Urban Livelihood Mission						

**Bottom Screenshot:** The sheet shows the same data with a filter dropdown for 'DH Code' open. The dropdown menu lists the following options:

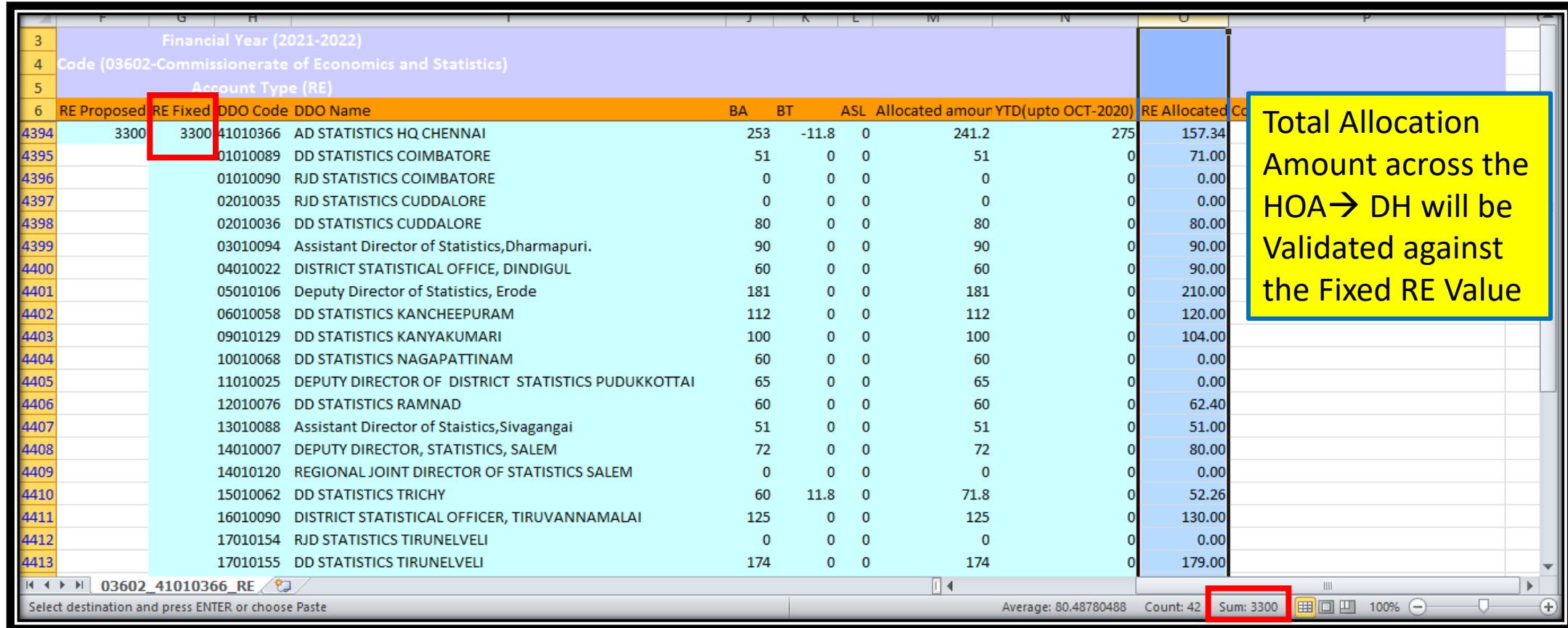
- 30402
- 30501
- 30502
- 30503
- 30504
- 30505 (Selected)
- 31901
- 31903
- 32101
- 32102

The table data includes columns: HOA Code, HOA Name, DH Co, DH Name, RE Proposed, RE Fixed, DDO Code, and DDO Name. The visible data rows are:

HOA Code	HOA Name	DH Co	DH Name	RE Proposed	RE Fixed	DDO Code	DDO Name
221780001AO	Tamil Nadu Local Bodies Om		Pay	7416	1473	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Pay			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		Medical Allowance	16	8	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Medical Allowance			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		Medical Charges	3	1	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Medical Charges			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		Other Allowances	700	199	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Other Allowances			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		House Rent Allowance	1559	111	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		House Rent Allowance			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		City Compensatory Allowance	74	16	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		City Compensatory Allowance			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		Dearness Allowance	1392	210	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Dearness Allowance			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		Tour Travelling Allowances	400	150	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Tour Travelling Allowances			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		Transfer Travelling Allowances	2	1	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Transfer Travelling Allowances			44010061	SECRETARY TAMILNADU LOCAL
221780001AO	Tamil Nadu Local Bodies Om		Telephone Charges	200	100	44010033	SECTION OFFICER BILLS, MUNIC
221780001AO	Tamil Nadu Local Bodies Om		Telephone Charges			44010061	SECRETARY TAMILNADU LOCAL

## Budget Allocation-Excel Screen – Total Allocated Amount:

- The downloaded Excel file will show the proportionately distributed RE Allocation based on RE fixed.
- The RE Allocation column will be shown in white background.
- RE Fixed Amount and the RE Allocated Amount will be Equal when you Filter the Excel Sheet.



RE Proposed	RE Fixed	DDO Code	DDO Name	BA	BT	ASL	Allocated amount YTD(upto OCT-2020)	RE Allocated
4394	3300	41010366	AD STATISTICS HQ CHENNAI	253	-11.8	0	241.2	275
4395		01010089	DD STATISTICS COIMBATORE	51	0	0	51	0
4396		01010090	RJD STATISTICS COIMBATORE	0	0	0	0	0
4397		02010035	RJD STATISTICS CUDDALORE	0	0	0	0	0
4398		02010036	DD STATISTICS CUDDALORE	80	0	0	80	0
4399		03010094	Assistant Director of Statistics,Dharmapuri.	90	0	0	90	0
4400		04010022	DISTRICT STATISTICAL OFFICE, DINDIGUL	60	0	0	60	0
4401		05010106	Deputy Director of Statistics, Erode	181	0	0	181	0
4402		06010058	DD STATISTICS KANCHEEPURAM	112	0	0	112	0
4403		09010129	DD STATISTICS KANYAKUMARI	100	0	0	100	0
4404		10010068	DD STATISTICS NAGAPATTINAM	60	0	0	60	0
4405		11010025	DEPUTY DIRECTOR OF DISTRICT STATISTICS PUDUKKOTTAI	65	0	0	65	0
4406		12010076	DD STATISTICS RAMNAD	60	0	0	60	0
4407		13010088	Assistant Director of Staistics,Sivagangai	51	0	0	51	0
4408		14010007	DEPUTY DIRECTOR, STATISTICS, SALEM	72	0	0	72	0
4409		14010120	REGIONAL JOINT DIRECTOR OF STATISTICS SALEM	0	0	0	0	0
4410		15010062	DD STATISTICS TRICHY	60	11.8	0	71.8	0
4411		16010090	DISTRICT STATISTICAL OFFICER, TIRUVANNAMALAI	125	0	0	125	0
4412		17010154	RJD STATISTICS TIRUNELVELI	0	0	0	0	0
4413		17010155	DD STATISTICS TIRUNELVELI	174	0	0	174	0

Total Allocation Amount across the HOA→ DH will be Validated against the Fixed RE Value

03602\_41010366\_RE

Average: 80.48780488 Count: 42 Sum: 3300



## Budget Allocation-Excel Screen:

- RE Allocation Amount Should not exceed the RE Fixed Amount for all DDOs. If you enter the RE Amount More than the Fixed Amount “It will be Highlighted in RED Color background”

	F	G	H	I	J	K	L	M	N	O	P	
3	Financial Year (2021-2022)											
4	Code (03602-Commissionerate of Economics and Statistics)											
5	Account Type (RE)											
6	RE Proposed	RE Fixed	DDO Code	DDO Name	BA	BT	ASL	Allocated amour YTD(upto OCT-2020)	RE Allocated	Comments		
4394	3300	3300	41010366	AD STATISTICS HQ CHENNAI	253	-11.8	0	241.2	275	158.00		
4395			01010089	DD STATISTICS COIMBATORE	51	0	0	51	0	71.00		
4396			01010090	RJD STATISTICS COIMBATORE	0	0	0	0	0	0.00		
4397			02010035	RJD STATISTICS CUDDALORE	0	0	0	0	0	0.00		
4398			02010036	DD STATISTICS CUDDALORE	80	0	0	80	0	80.00		
4399			03010094	Assistant Director of Statistics,Dharmapuri.	90	0	0	90	0	90.00		
4400			04010022	DISTRICT STATISTICAL OFFICE, DINDIGUL	60	0	0	60	0	90.00		
4401			05010106	Deputy Director of Statistics, Erode	181	0	0	181	0	210.00		
4402			06010058	DD STATISTICS KANCHEEPURAM	112	0	0	112	0	120.00		
4403			09010129	DD STATISTICS KANYAKUMARI	100	0	0	100	0	104.00		
4404			10010068	DD STATISTICS NAGAPATTINAM	60	0	0	60	0	0.00		
4405			11010025	DEPUTY DIRECTOR OF DISTRICT STATISTICS PUDUKKOTTAI	65	0	0	65	0	0.00		
4406			12010076	DD STATISTICS RAMNAD	60	0	0	60	0	62.40		
4407			13010088	Assistant Director of Staistics,Sivagangai	51	0	0	51	0	51.00		
4408			14010007	DEPUTY DIRECTOR, STATISTICS, SALEM	72	0	0	72	0	80.00		
4409			14010120	REGIONAL JOINT DIRECTOR OF STATISTICS SALEM	0	0	0	0	0	0.00		
4410			15010062	DD STATISTICS TRICHY	60	11.8	0	71.8	0	52.26		
4411			16010090	DISTRICT STATISTICAL OFFICER, TIRUVANNAMALAI	125	0	0	125	0	130.00		
4412			17010154	RJD STATISTICS TIRUNELVELI	0	0	0	0	0	0.00		
4413			17010155	DD STATISTICS TIRUNELVELI	174	0	0	174	0	179.00		

Total Allocation Amount across the HOA→ DH will be Validated against the Fixed RE Value

03602\_41010366\_RE

Ready 41 of 14310 records found

Average: 80.50390244 Count: 42 Sum: 3300.66

100%



## Budget Allocation-Excel Screen:

- RE Allocation Amount Should not be less than the RE Fixed Amount for all DDOs. If you enter the RE Amount Less than the Fixed Amount “It will be Highlighted in RED Color background”

RE Proposed	RE Fixed	DDO Code	DDO Name	BA	BT	ASL	Allocated amount YTD(upto OCT-2020)	RE Allocated	Comments
3300	3300	41010366	AD STATISTICS HQ CHENNAI	253	-11.8	0	241.2	275	15.00
		01010089	DD STATISTICS COIMBATORE	51	0	0	51	0	71.00
		01010090	RJD STATISTICS COIMBATORE	0	0	0	0	0	0.00
		02010035	RJD STATISTICS CUDDALORE	0	0	0	0	0	0.00
		02010036	DD STATISTICS CUDDALORE	80	0	0	80	0	80.00
		03010094	Assistant Director of Statistics,Dharmapuri.	90	0	0	90	0	90.00
		04010022	DISTRICT STATISTICAL OFFICE, DINDIGUL	60	0	0	60	0	90.00
		05010106	Deputy Director of Statistics, Erode	181	0	0	181	0	210.00
		06010058	DD STATISTICS KANCHEEPURAM	112	0	0	112	0	120.00
		09010129	DD STATISTICS KANYAKUMARI	100	0	0	100	0	104.00
		10010068	DD STATISTICS NAGAPATTINAM	60	0	0	60	0	0.00
		11010025	DEPUTY DIRECTOR OF DISTRICT STATISTICS PUDUKKOTTAI	65	0	0	65	0	0.00
		12010076	DD STATISTICS RAMNAD	60	0	0	60	0	62.40
		13010088	Assistant Director of Staistics,Sivangangai	51	0	0	51	0	51.00
		14010007	DEPUTY DIRECTOR, STATISTICS, SALEM	72	0	0	72	0	80.00
		14010120	REGIONAL JOINT DIRECTOR OF STATISTICS SALEM	0	0	0	0	0	0.00
		15010062	DD STATISTICS TRICHY	60	11.8	0	71.8	0	52.26
		16010090	DISTRICT STATISTICAL OFFICER, TIRUVANNAMALAI	125	0	0	125	0	130.00
		17010154	RJD STATISTICS TIRUNELVELI	0	0	0	0	0	0.00
		17010155	DD STATISTICS TIRUNELVELI	174	0	0	174	0	179.00

Total Allocation Amount across the HOA → DH will be Validated against the Fixed RE Value

Sum: 3157.66

## Budget Allocation-Excel Screen- Budget Transfer Validation:

- If the Entered RE Allocation Amount is Less then the **Budget Transfer Amount** for a Particular DDO, “It will be Highlighted Blue Color with an underline”. So, the RE Allocation Amount Should not be Less then the Budget Transfer Amount of the Particular DDO.

	F	G	H	I	J	K	L	M	N	O	P
3	Financial Year (2021-2022)										
4	Code (03602-Commissionerate of Economics and Statistics)										
5	Account Type (RE)										
6	RE Proposed	RE Fixed	DDO Code	DDO Name	BA	BT	ASL	Allocated amou	YTD(upto OCT-2020)	RE Allocated Co	
4394	3300	3300	41010366	AD STATISTICS HQ CHENNAI	253	-11.8	0	241.2	275	10.00	
4395			01010089	DD STATISTICS COIMBATORE	51	0	0	51	0	71.00	
4396			01010090	RJD STATISTICS COIMBATORE	0	0	0	0	0	0.00	
4397			02010035	RJD STATISTICS CUDDALORE	0	0	0	0	0	0.00	
4398			02010036	DD STATISTICS CUDDALORE	80	0	0	80	0	80.00	
4399			03010094	Assistant Director of Statistics,Dharmapuri.	90	0	0	90	0	90.00	
4400			04010022	DISTRICT STATISTICAL OFFICE, DINDIGUL	60	0	0	60	0	90.00	
4401			05010106	Deputy Director of Statistics, Erode	181	0	0	181	0	210.00	
4402			06010058	DD STATISTICS KANCHEEPURAM	112	0	0	112	0	120.00	
4403			09010129	DD STATISTICS KANYAKUMARI	100	0	0	100	0	104.00	
4404			10010068	DD STATISTICS NAGAPATTINAM	60	0	0	60	0	0.00	
4405			11010025	DEPUTY DIRECTOR OF DISTRICT STATISTICS PUDUKKOTTAI	65	0	0	65	0	0.00	
4406			12010076	DD STATISTICS RAMNAD	60	0	0	60	0	62.40	
4407			13010088	Assistant Director of Staistics,Sivagangai	51	0	0	51	0	51.00	
4408			14010007	DEPUTY DIRECTOR, STATISTICS, SALEM	72	0	0	72	0	80.00	
4409			14010120	REGIONAL JOINT DIRECTOR OF STATISTICS SALEM	0	0	0	0	0	0.00	
4410			15010062	DD STATISTICS TRICHY	60	11.8	0	71.8	0	52.26	
4411			16010090	DISTRICT STATISTICAL OFFICER, TIRUVANNAMALAI	125	0	0	125	0	130.00	
4412			17010154	RJD STATISTICS TIRUNELVELI	0	0	0	0	0	0.00	
4413			17010155	DD STATISTICS TIRUNELVELI	174	0	0	174	0	179.00	

Total Allocation Amount across the HOA→ DH will be Validated against the Fixed RE Value

## Budget Allocation-Excel Screen:

- If the Entered RE Allocation Amount and the RE Fixed Amount are Same, “**It will be Highlighted in White Color Background**”.

	F	G	H	I	J	K	L	M	N	O	P
3	Financial Year (2021-2022)										
4	Code (03602-Commissionerate of Economics and Statistics)										
5	Account Type (RE)										
6	RE Proposed	RE Fixed	DDO Code	DDO Name	BA	BT	ASL	Allocated amount YTD(upto OCT-2020)		RE Allocated	Comments
4394	3300	3300	41010366	AD STATISTICS HQ CHENNAI	253	-11.8	0	241.2		275	157.34
4395			01010089	DD STATISTICS COIMBATORE	51	0	0	51		0	71.00
4396			01010090	RJD STATISTICS COIMBATORE	0	0	0	0		0	0.00
4397			02010035	RJD STATISTICS CUDDALORE	0	0	0	0		0	0.00
4398			02010036	DD STATISTICS CUDDALORE	80	0	0	80		0	80.00
4399			03010094	Assistant Director of Statistics,Dharmapuri.	90	0	0	90		0	90.00
4400			04010022	DISTRICT STATISTICAL OFFICE, DINDIGUL	60	0	0	60		0	90.00
4401			05010106	Deputy Director of Statistics, Erode	181	0	0	181		0	210.00
4402			06010058	DD STATISTICS KANCHEEPURAM	112	0	0	112		0	120.00
4403			09010129	DD STATISTICS KANYAKUMARI	100	0	0	100		0	104.00
4404			10010068	DD STATISTICS NAGAPATTINAM	60	0	0	60		0	0.00
4405			11010025	DEPUTY DIRECTOR OF DISTRICT STATISTICS PUDUKKOTTAI	65	0	0	65		0	0.00
4406			12010076	DD STATISTICS RAMNAD	60	0	0	60		0	62.40
4407			13010088	Assistant Director of Statistics,Sivagangai	51	0	0	51		0	51.00
4408			14010007	DEPUTY DIRECTOR, STATISTICS, SALEM	72	0	0	72		0	80.00
4409			14010120	REGIONAL JOINT DIRECTOR OF STATISTICS SALEM	0	0	0	0		0	0.00
4410			15010062	DD STATISTICS TRICHY	60	11.8	0	71.8		0	52.26
4411			16010090	DISTRICT STATISTICAL OFFICER, TIRUVANNAMALAI	125	0	0	125		0	130.00
4412			17010154	RJD STATISTICS TIRUNELVELI	0	0	0	0		0	0.00
4413			17010155	DD STATISTICS TIRUNELVELI	174	0	0	174		0	179.00

03602\_41010366\_RE

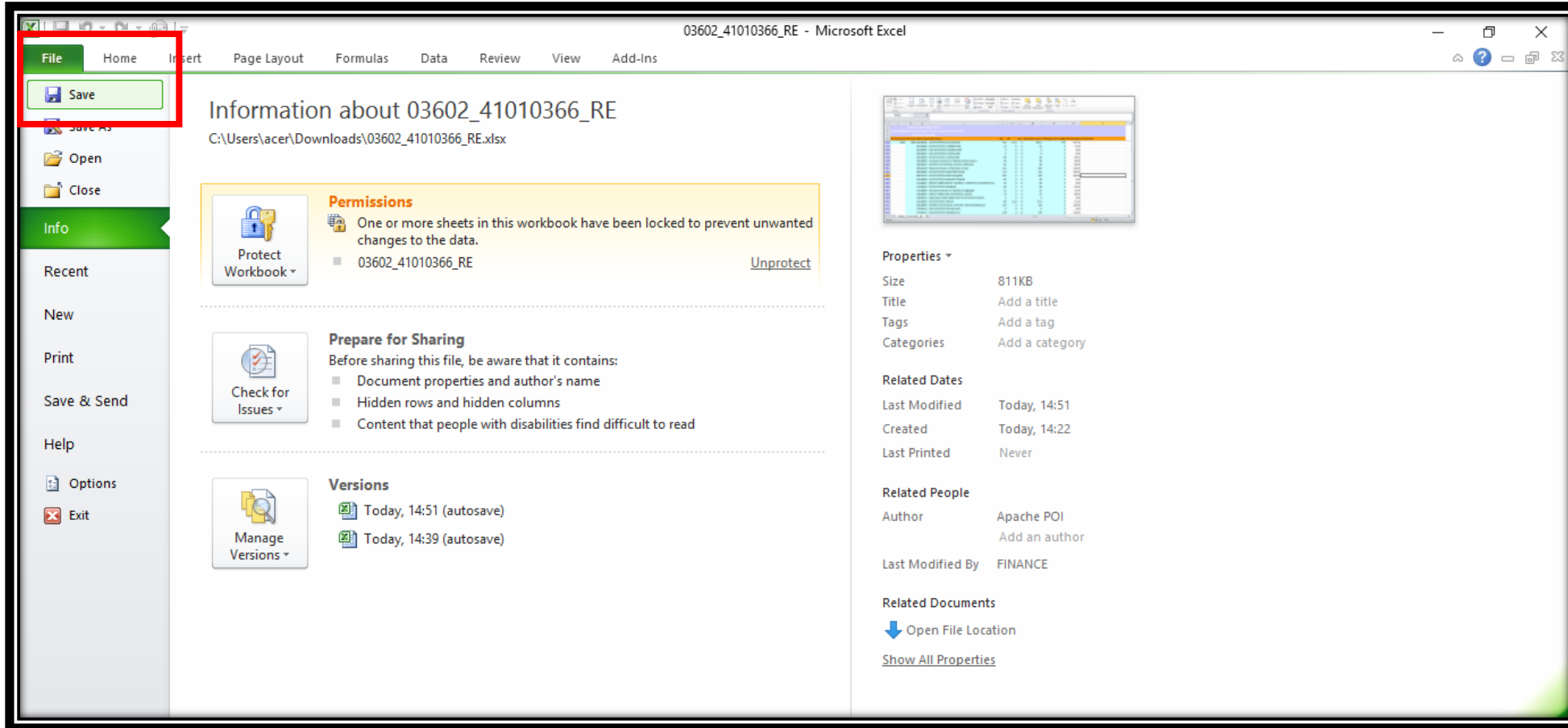
Ready 41 of 14310 records found

Average: 80.48780488 Count: 42 Sum: 3300

Total Allocation Amount across the HOA → DH will be Validated against the Fixed RE Value

## Budget Allocation-Excel Page:

- Once you Completed the Entered Allocation Value, Click on File→ Save. “**Excel File will be Saved**”.



# Budget Allocation-Excel Page-Upload:

- Go to Budget Search Page and Click on Upload Icon

### Budget Search Page

HOD Code

Budget Year2021-2022

Account Type

Status

Search

Clear

☒ TIP YTD is upto MAY 2020

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Proposal				HOD Summary				HOD Distribution		Generate File	Allocation					Next A Qtr
						Update	Details	Download	Upload	Summary	Details	Download	Upload	Update	Details		Update	Details	Download	Upload		
2021-2022	03602	41010366	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION																	
2021-2022	03602	41010366	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION																	
2021-2022	03602	41010366	Budget/Revised Estimate	Grants in Aid from Central Government	READY FOR ALLOCATION																	
2021-2022	03602	41010366	Budget/Revised Estimate	Capital Expenditure	READY FOR ALLOCATION																	

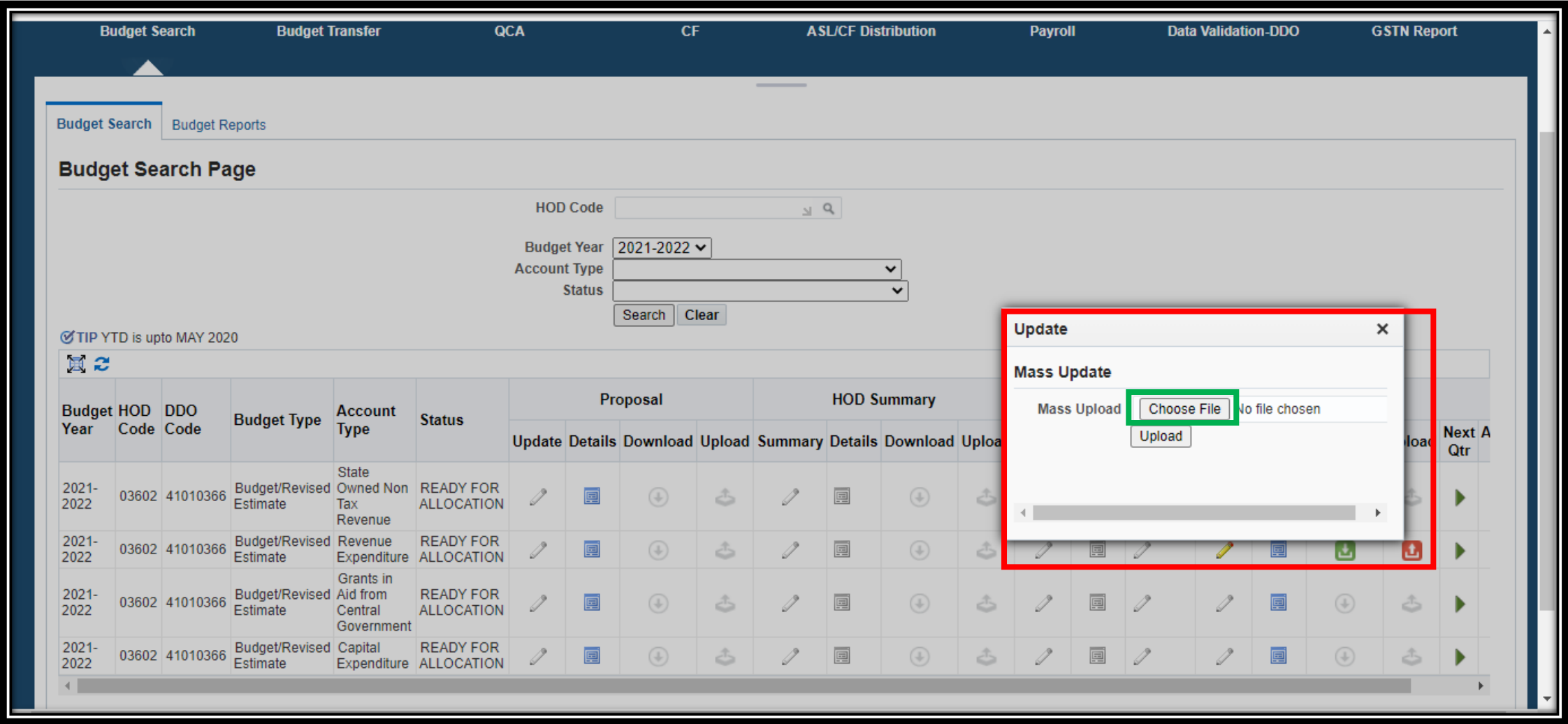
Monitor Request Status

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# Budget Allocation-Excel Page- Upload:

➤ You will get the File Upload screen like this shown on screen. Click on **Choose File** Button.



## Budget Allocation-Excel Page-Upload:

➤ Select the Correct File which you saved the RE Allocation Values and Click **Open**.

The screenshot shows a web application interface with a file upload process. An 'Open' file dialog is open, displaying a list of files in the 'Downloads' folder. The file '03602\_41010366\_RE' is selected and highlighted with a red box. The 'Open' button is also highlighted with a red box. In the background, a web application window is visible, showing a 'Mass Update' dialog box with a 'Choose File' button and the selected file name '03602\_41010366\_RE.xls'.

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Update	Details	Download	Upload	Summary	Details	Download	Upload
2021-2022	03602	41010366	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION								
2021-2022	03602	41010366	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION								
2021-			Budget/Revised	Grants in Aid from	READY FOR								

# Budget Allocation-Excel Page:

➤ File will be Selected and Click on **Upload** Button.

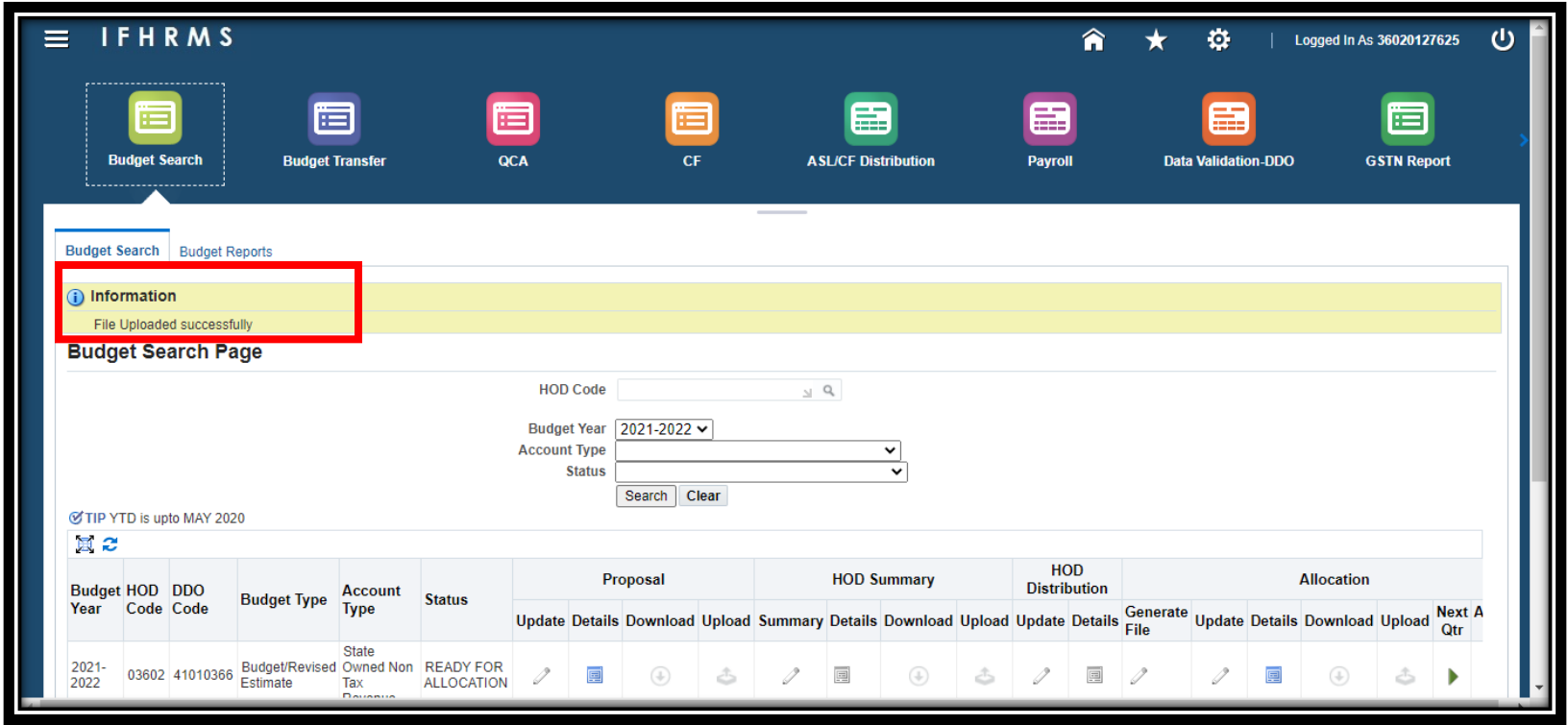
The screenshot displays the 'Budget Search Page' interface. At the top, there is a navigation bar with icons for Budget Search, Budget Transfer, QCA, CF, ASL/CF Distribution, Payroll, Data Validation-DDO, and GSTN Report. The 'Budget Search' tab is active. Below the navigation bar, the 'Budget Search Page' is visible. It includes search filters for HOD Code, Budget Year (2021-2022), Account Type, and Status. A 'Search' button and a 'Clear' button are present. A note indicates 'TIP YTD is upto MAY 2020'. Below the filters, there is a table with columns for Budget Year, HOD Code, DDO Code, Budget Type, Account Type, Status, and a 'Proposal' section with sub-columns for Update, Details, Download, and Upload. The table contains two rows of data for the year 2021-2022. A 'Mass Update' dialog box is open in the foreground, showing a 'Mass Upload' section with a 'Choose File' button and a file name '03602\_41010366\_RE.xls'. An 'Upload' button is also visible in the dialog box.

Budget Year	HOD Code	DDO Code	Budget Type	Account Type	Status	Update	Details	Download	Upload	Summary	Details	Download	Upload
2021-2022	03602	41010366	Budget/Revised Estimate	State Owned Non Tax Revenue	READY FOR ALLOCATION								
2021-2022	03602	41010366	Budget/Revised Estimate	Revenue Expenditure	READY FOR ALLOCATION								
2021-			Budget/Revised	Grants in Aid from	READY FOR								



# Budget Allocation-Excel Page:

➤ Once you Completed the Entered Allocation Value, Click on File→ Save. “Excel File will be Saved”.



The above process will be followed by the usual Submit/Verify/Approve process by the Initiator/Verifier/Approver as per the Approver Group Selected.